

Scagglethorpe Parish Council

Minutes of the Parish Council Meeting held on Tuesday 17th May 2016

1. Apologies for absence

None. All Councillors were present: Ben Harris, Linda Waslidge, David Ackroyd, Ann Smith, Maureen Danby-Smith, Paul Prichard, Paul Douthwaite. No parish residents were present.

2. Minutes of the last meeting

Approved and signed.

3. Matters arising from the minutes

3.1 Overhanging bushes at Scagglethorpe Manor. PD will speak to the owner and ascertain if any assistance with maintenance is required.

3.2 Loose grit on the old A64. This was not further investigated because of the presence of the Travellers and may no longer be an issue.

4. Correspondence

None Received.

5. Proposal to celebrate the Queen's Official Birthday

This idea had been mentioned by a few parish residents because we had not celebrated the actual birthday. The Council felt that it was not within its remit to organise such an event, but that it would support such an event if one is organised. The Council felt that in any case, it was too late to arrange anything now for June, so no further action will be taken.

6. Frequency of Parish Meetings

The question was raised that as the meetings were held only every three months, we might not be able to respond quickly to important issues if they arose. The majority of Councillors felt that quarterly meetings were sufficient, and extraordinary council meetings would be called if the situation demanded it.

7. Approval of Clerk's expenses

The Clerk will keep a record of all hours spent on Council business and expenses which will be submitted for approval at the following meeting. All expenses above £35.00 will need prior approval from the Council. The Clerk will take out a subscription to the Society of Local Council Clerks as their web site is a source of useful information and advice.

8. Governance and Accountability Practices

PP read out a statement about the governance controls to which we must adhere, as presented on the annual governance return, and described how we had addressed those controls. This

was approved by the Council, and must be signed by both the Clerk and the Council Chairman within 30 days of this meeting, and before the accounts can be submitted to the NYCC.

Missing from our controls was a financial and operational risk assessment. DA agreed to carry out a risk assessment of the village, e.g. trees, pavements and report back to the Council.

9. Access to the National Association of Local Councils website for all Councillors

The Clerk made councillors aware of the NALC and the Yorkshire Local Councils Association web sites, and the useful information and guidance found therein. We have a paid subscription to these associations and the Clerk will forward the log in credentials to all Councillors. The Clerk also provided a hard copy of the "Good Councillor's Guide", obtained from the NALC, for circulation.

10. Any other business

10.1 Lorries passing through the village. Following on from the Annual meeting, evidence is required. A number of Councillors volunteered to carry out traffic monitoring. It was resolved that BH will co-ordinate this activity.

10.2 Speed of the traffic. It was resolved that the clerk would investigate and the NYCC Speed Management Protocol and agree with Councillors how the monitoring should be instated.

11. Date of next meeting

Tuesday 2nd August 2016

D. R. Sonley, Parish Clerk 01944 758755

Signed by